



**K E K AND ASSOCIATES LLP**  
**Chartered Accountants**  
LLPIN : ABB-3928

Partners  
CA.L.Karthik M.Com., ACA  
CA.Keerthi.PR B.Com., FCA  
CA.S.Mamatha ACA  
CA.M.Narendra FCA  
CA.Tasneem Bhanpurawala ACA

H.O: Old No. 27, New No. 28, Parvathy Apts, 2<sup>nd</sup> Flr, Damodaran St, T.Nagar, Chennai - 17. ✉ kekassociatesllp@gmail.com ☎ 044-40055781

Date: 22/04/2024

To  
Secretary,  
ICAI-SIRC,  
Chennai

**Desired Candidate Profile:**

**1. Manager / Senior Manager**

The candidates must have Qualified CA/CMA with 2 years of Experience in any leading Audit Firm / Financial Consultant Company.

**Job Description:**

- Preparation of Financial Statement as per AS/Ind AS.
- Filing of Statutory Returns like IT, GST and ROC.
- Assist or coordinate with Audit Process.
- Willing to travel client places in and around Chennai.
- Salary is not a Constraint for the right candidate.

**2. Internship**

- In detailed about the areas of exposure : Audit and Taxation.
- Stipend will be Rs.8,000/-(1 Year), Rs.9,000/-(2 year), Rs.10,000/-(3 year) .

**Contact Details:**

Candidates are requested to send their resume to [kekassociatesllp@gmail.com](mailto:kekassociatesllp@gmail.com).

Contact Mr. CA. L Karthik

Mobile No: 8148731288

Interview Venue:

No.27/28, Parvathi Apartments,  
Flat C, Second Floor, Damodharan Street,  
T.Nagar, Chennai-600 017.

Job Location: T.Nagar, Puzhal, Ponnammalle.





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To  
Secretary,  
ICAI-SIRC,  
Chennai-600034.

We **K E K AND ASSOCIATES LLP** are well known Chartered Accountant firm having head office at Chennai . We are rendering services in Statutory Filings, Concurrent Audit, ROC Compliances, Statutory Audit, Internal Audit, Forensic Audit and other related services.

We are currently looking for a committed, dedicated and self-motivated who is suitable to work in healthy and professional environment.

**1. Paid Assistant**

The candidates must have passed CA (Inter) or B.COM with 2 years of Experience in any Audit Firm.

**Job Description:**

Assist in Preparation of Books of Accounts

Assist in Preparation and filing of Income Tax Return for Individuals, Partnership Firms, Trust, AOP and Companies.

Assist in Preparation and Filing of GST Monthly Return, Reconciliation of GSTR9/9C, TDS Return.

Willing to travel client places in and around Chennai.

Salary is not a Constraint for the right candidate. (Minimum – Rs.15,000)

**2. Articleship**

Candidate with good academic record, possessing computer and communication skills will be preferred

Stipend will be Rs.8,000/-(1 Year), Rs.9,000/-(2 year), Rs.10,000/-(3 year) and performance incentives.

**Contact Details:**

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Contact Mr. C.A. L Karthik

Mobile No: 8148731288

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